



March 18, 2021

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*Dear Valued Representatives and Customers,*

APM Hexseal has recently had 2 of our employees test positive for COVID-19, so we are taking immediate and comprehensive action to curtail the possibility of further spread and protect the health and safety of our entire staff, and their families.

APM Hexseal has taken substantial precautions throughout the pandemic, in order to ensure that our employees maintain social distancing and practice all relevant recommendations and guidelines. As a result, we have been able to continue to operate and manufacture product.

We are taking additional steps to further safeguard our operations and asking all employees to be vigilant and get tested if they feel that they may have been exposed. We are also reducing the number of employees on site at one time and rotating staff in and out of the building.

The unfortunate result of these precautions is that there will likely be an increase in our production and shipping times. We will make every effort to get customer orders completed and shipped on time, but we would be remiss if we did not advise you that some orders may be delayed. Our sales staff is committed to communicating with you to advise you of any issues and we ask for your patience and understanding as we continue to navigate this very dynamic and challenging global situation. If you have an urgent or line-down request, please let us know and we will work to prioritize those orders.

We thank you for your continued support and we hope that you, your families, and your associates remain healthy and safe.

*Best Regards,*

A handwritten signature in black ink, appearing to read "Jackie Hackett", is written over a horizontal line.

**Jackie Hackett**  
**Director of Global Sales and Marketing**

